

**Stoughton Fire Department – Station No. 1 Prospect Street**  
**Full Meeting #16 Agenda      December 14, 2023, 10:30am**

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**Agenda**

**1. Old Business**

- a. Review of Project Meeting #15 Minutes – Open Item

**2. Regular Business**

- a. Schedule Update
- b. PCO/RFQ Log – Review
- c. Safety Update
- d. Certified Payroll Update

**3. New Business**

- a. T & M slips for electrical duct bank
- b. Propane Tanks / with thermometers
- c. First Floor Control Joint Plan
- d. Nitsch Field Reports
- e. Open Discussion

**End of Meeting**

**Stoughton Fire Department – Station No. 1 Prospect Street**  
**Project Meeting #15 Minutes                      November 30, 2023, 10:30am**

<b>Name</b>	<b>Department/Company</b>	<b>Attendance</b>
Chief Michael Carroll – (MC)	Stoughton Fire Department	X
Assistant Chief Jack Macomber - (JM)	Stoughton Fire Department	X
Captain George O’Neil - (GO)	Stoughton Fire Department	
Fran Bruttaniti – (FB)	Town of Stoughton	X
Paul Giffune – (PG)	Town of Stoughton	X
Marc Tisdelle – (MT)	Town of Stoughton	
Craig Horsfall – (CH)	Town of Stoughton	X
Nick Dufresne – (ND)	Town of Stoughton	X
Glen Gollrad – (GG)	Dore + Whittier	X
Kevin Seniw – (KS)	Dore + Whittier	X
Donald Walter – (DW)	Dore + Whittier	X (online)
John Thompson – (JT)	Dore + Whittier	X (online)
Alex Couturier – (AC)	Dore + Whittier	X
Taylor MacDonald – (TM)	Pomroy Associates	X
Alex Murphy – (AM)	Pomroy Associates	X (online)
Bob Rice – (BR)	Pomroy Associates	X
Rick Pomroy – (RP)	Pomroy Associates	
Lyle Coghlin – (LC)	CTA Construction	X
Terry Vieux – (TV)	CTA Construction	X
Isaiah Sylvan – (IS)	CTA Construction	X

<u>ACTION BY</u>	<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>DATE OPENED</u>	<u>DATE CLOSED</u>
CTA	3A	<ul style="list-style-type: none"> <li>• Rock &amp; Ledge excavation quantities 10/19: no update</li> <li>- Rock Ledge Quantities: Updates Unsuitable: 5,500 allotted; 4301 (committed) (surveyed number) Open Rock and Ledge: 950 allotted; 950 committed. 10/19: no update</li> <li>- Mockup update – Per JK wrong strap anchors were delivered for the windows. Waiting on delivery for correct ones. Wall base flashing, exterior sealants, rigid insulation along with hat channel will follow. 11/2/23 – Per BR rocks were removed with trenching for utilities. BR will receive slip from Digit. BR will update total. CO #3 D&amp;W has updated and will be forwarded to CTA. 11/16/23 – Quantity Updates <ul style="list-style-type: none"> <li>• <u>Unsuitable Materials</u> – 5862 CU Committed. 5500 CU Allotted D&amp;W to verify Digit’s calculations with Nitsch</li> <li>• <u>Trench Rock</u> – 149 CU Committed 250 CU Allotted</li> <li>• <u>Ledge / Mass Rock</u> – 972 CU Committed 950 CU Allotted</li> </ul> </li> </ul> <p>Note: Any additional excavated trench rock will be stored in back of site and will be used as boundary material within the landscape. The landscape architect will review and pick which boulders to be used.</p> <p>11/30/23 – Revised Quantity Updates</p> <ul style="list-style-type: none"> <li>• <u>Unsuitable Materials</u> – 5862 CU Committed. 5500 CU Allotted</li> <li>• <u>Trench Rock</u> – 74 CU Committed 250 CU Allotted</li> <li>• <u>Ledge / Mass Rock</u> - 1190 CU Committed 950 CU Allotted</li> </ul>	5/18/23	

<u>ACTION BY</u>	<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>DATE OPENED</u>	<u>DATE CLOSED</u>
Record	4	<p><b>Utilities</b></p> <ul style="list-style-type: none"> <li>- Initial gas and electrical submission complete.</li> <li>- D&amp;W provided contact info to CTA. CTA started coordination for install.</li> </ul> <p>10/19: No new updates  11/2/23 –CTA is in conversation with gas and electric company.  11/16/23 –</p> <ul style="list-style-type: none"> <li>• CTA met with National Grid on site and inspected the duct bank trench and require formwork concrete pour.</li> <li>• Gas Line – CTA is in conversation gas company.</li> </ul> <p>11/30/23 – <b>Electrical Duct Bank</b></p> <ul style="list-style-type: none"> <li>• <b>CTA is forming the primary and secondary duct bank. CTA is proceeding under protest and stated it is not part of their contract. PA feels it is part of their contract.</b></li> </ul>	5/18/23	

<u>ACTION BY</u>	<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>DATE OPENED</u>	<u>DATE CLOSED</u>
Town	6	<p><b>Owner Vendors</b></p> <ul style="list-style-type: none"> <li>• ECO Tech – First Site visit completed. 10/19: Waiting on schedule – D+W to follow up Treatment plan for Fall is open.</li> <li>• Loma update 10/19: Loma paperwork filed, no updates 11/2/23 – Eco Tec has not been on site, D&amp;W to verify.</li> <li>• 11/16/23 – BR met with Scott Morrison (EcoTec) all of the knotweed is dead due to the cold weather. Will send a report to Nitsch. <b>11/30/23 - CTA to verify Conservation, CH and ND received the latest EcoTec report</b></li> <li>• Furniture – Meeting with WB Mason today to review furniture plan. <b>11/30/23 - WB Mason to update their plans before next meeting. FB would like a copy of the list of furniture.</b></li> <li>• Alerting System – No update from Delvis. <b>11/30/23 - No Update</b></li> <li>• Commissioning – Only mechanical systems will be tested. Submittals should be reviewed by RW Sullivan. TW to forward contact information to KS. RW Sullivan to be added to Procore. <b>11/30/23 - RW Sullivan has been added to Procore. Kickoff meeting will occur this January.</b></li> <li>• <del>SCBA Vendor</del> – <b>Correction IPS Vendor 11/30/23 –</b></li> <li>• <b>IPS Vendor -JM to reach out to vendor and refer to TM.</b></li> </ul>		
D+W	20	<p>D+W Non-conforming Log - CTA to provide completed items on excel log. 10/19: to be sent out 11/2/23 -Per TV excel file shared last week and will be updated. TM requested a revised progress copy to be sent each week. 11/16/23 – TV to resend latest Non-Conforming Log and will be sending updated progress log bi-weekly <b>11/30/23- CTA to send updated copy</b></p>	10/5/23	
CTA	22	<p>Per D&amp;W there needs to be a running up to date document for the as-builts. 10/19: JK working on these. 11/2/23 – As-built for drainage system ongoing 11/16/23 – Per GG the drainage system calculations are fine. Nitsch to send a formal response. Final As-built drawing should show the depth of gravel. <b>11/30/23 – Per GG Nitsch to forward a memo for the record.</b></p>	10/5/23	

<u>ACTION BY</u>	<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>DATE OPENED</u>	<u>DATE CLOSED</u>
Record	13.12	Exterior Column Covers – CTA to speak with Folan 11/16/23 – TV forward any updates <b>11/30/23 – No updates</b>	11/2/23	
D&W	13.13	Signal at Prospect St <ul style="list-style-type: none"> <li>Original PR showed a separate duct bank. D&amp;W to speak with GGD if the spare in the original electrical duct bank can be used.</li> </ul> 11/16/23- Jupiter to proceed as “Time and Material” <b>11/30/23 – D &amp; W to update CCD to remove the work that goes across the Prospect St. CTA to provide a price for the traffic vendor portion.</b>	11/2/23	
D&W/CTA	13.14	Property Fence Line – <ul style="list-style-type: none"> <li>D&amp;W to provide ASI</li> </ul> Existing Tree to be reviewed D&W to review after meeting. 11/16/23 – Town to discuss with owner to remove existing chain link fence and replace with new PVC. Existing tree to be trimmed. As-Built drawing will be updated. <b>11/30/23 – No update</b>	11/2/23	
Record	13.18	Testing Agency Memo – In order to complete his affidavit, Mehul has requested a memo from Briggs stating there are no non-conforming issues as it relates to testing and inspections. Also, Nick Lanney can provide the same document. 11/16/23 – TM to follow up with the owner of Briggs Engineering <b>11/30/23 – PA to follow up with Mehul</b>	11/2/23	
Record	13.19	Oil/Water Separator per IS will be installed this Monday paperwork has been filled out and pictures and video will be documented during testing of structure. MWRA will send a permit. IS stated Kneeland has coordinated all items. <b>11/16/23 – Structure has been installed, the plumber has used hydraulic cement and “flex seal” to help stop the leaks. CTA stated any product outside of approved materials should be sent for approval first prior to any application.</b>	11/2/23	
PA/CTA	14.9	AVB Pull / Thickness test – BR to speak with Briggs to receive estimate. Per DW test can be performed at mock-up <b>11/30/23 – BR to reach out to Briggs</b>	11/16/23	
CTA	14.10	Main Building Slab on Grade Per TV slab pour will occur end of November to early December. <b>11/30/23 – On schedule</b>	11/16/23	

<u>ACTION BY</u>	<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>DATE OPENED</u>	<u>DATE CLOSED</u>
CTA	15.1	<p><b>Construction Schedule</b></p> <ul style="list-style-type: none"> <li>• 3 week look ahead</li> </ul> <p>Mock-Up</p> <ul style="list-style-type: none"> <li>• Install Colored wall panels. Work to start 11/5/23.</li> </ul> <p>Sitework</p> <ul style="list-style-type: none"> <li>• Install Remaining Water Service to Building</li> <li>• Electrical Duct Bank</li> <li>• OWS Inspection – TBD</li> <li>• Backfill OWS – TBD</li> <li>• Forming electrical duct banks</li> </ul> <p>Structural Steel</p> <ul style="list-style-type: none"> <li>• Welding couplers at canopy</li> </ul> <p>Building – Roof Level</p> <ul style="list-style-type: none"> <li>• Apparatus Roof Blocking</li> <li>• Apparatus Roof Drains</li> <li>• Apparatus Roof Curb</li> </ul> <p>Building – 2<sup>nd</sup> Floor Level</p> <ul style="list-style-type: none"> <li>• Shore and Place Balcony Concrete Deck</li> <li>• Install Interior Metal Stud Framing</li> </ul> <p>Building – 1<sup>st</sup> Floor Level</p> <ul style="list-style-type: none"> <li>• Install Concrete Column Covers – Apparatus Bay</li> <li>• Gravel Grading and Prep-Main Building</li> <li>• Insulation / VB / Wire Mesh / Formwork. With a tentative concrete pour date of 11/8/23.</li> <li>• CMU Sheer Walls</li> <li>• (Maint. Bay) Under slab Rough / Trench Drain Mud Slab</li> </ul> <p>Exterior Walls – East</p> <ul style="list-style-type: none"> <li>• Exterior East CMU Wall</li> </ul> <p>Exterior Walls – North</p> <ul style="list-style-type: none"> <li>• AVB at Sheathing</li> <li>• Exterior North CMU Wall Low</li> </ul> <p>Exterior Walls – West</p> <ul style="list-style-type: none"> <li>• Exterior Wall CMU</li> </ul> <p>Exterior Walls – South (CL – 1-7 Maint. Bay / Apparatus)</p> <ul style="list-style-type: none"> <li>• Exterior Wall Metal Framing &amp; Blocking</li> </ul> <p>Deliveries</p> <ul style="list-style-type: none"> <li>• Windows</li> <li>• Metal Panel</li> </ul>	11/30/23	11/30/23

<u>ACTION BY</u>	<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>DATE OPENED</u>	<u>DATE CLOSED</u>
DW & CTA	15.2	<b>Hot List Submittals</b> <ul style="list-style-type: none"> <li>• Millwork Shop Drawing</li> <li>• Hydronic Unit Heaters (CUH's)</li> <li>• Precast Transformer Pad</li> <li>• Door Hardware Schedule &amp; Product Data</li> <li>• Fluid Applied Flooring Product Data</li> <li>• Fluid Applied Flooring Color Samples</li> <li>• Asphalt Paving</li> <li>• Interior CFMF Shop Drawing</li> </ul>	11/30/23	11/30/23
DW & CTA	15.3	<b>RFI's</b> <ul style="list-style-type: none"> <li>• Exterior Zetron Beacon</li> <li>• Floor Box Dimension 108</li> <li>• SL 5 &amp; SL 6 Light Fixture</li> <li>• Exterior Building Signage Roughing</li> </ul>	11/30/23	11/30/23
DW & CTA	15.4	<b>PCO's</b> <ul style="list-style-type: none"> <li>• Stair 2 Structural Steel Framing</li> <li>• Furnish &amp; Install Additional Site Bollards</li> <li>• VRF Upsize Fitness Room</li> <li>• PR 18 - Traffic Signal Package</li> <li>• PR 20 - Removal of Eyewash, Memo to PCO 14</li> <li>• Additional Site Fence</li> <li>• PR 14 - Fire Pump Electrical</li> <li>• Open Ledge/Mass Rock</li> <li>• Additional Stone Infiltration System RFI 37</li> <li>• Structural Fill at Apparatus Apron</li> <li>• Ceiling Type Change PR 21</li> </ul>	11/30/23	11/30/23
DW & CTA	15.5	<b>PR's</b> <ul style="list-style-type: none"> <li>• #20 Removal of Eyewash</li> </ul>	11/30/23	11/30/23
DW & CTA	15.6	<b>ASI's</b> <ul style="list-style-type: none"> <li>• # 8 – Coordination Submittal</li> </ul>	11/30/23	11/30/23
DW & CTA	15.7	<b>Certified Payroll Update</b> <ul style="list-style-type: none"> <li>• Town accountant will receive documents at the end of the project.</li> </ul>	11/30/23	11/30/23
Record	15.8	<b>Safety Update</b> – No discussion	11/30/23	11/30/23
PA/CTA	14.9	AVB Pull / Thickness test – BR to speak with Briggs to receive estimate. Per DW test can be performed on mock-up. <b>11/30/23 – BR spoke with Briggs and will be receiving quote.</b>	11/16/23	



<u>ACTION BY</u>	<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>DATE OPENED</u>	<u>DATE CLOSED</u>
CTA	14.10	Main Building Slab on Grade <ul style="list-style-type: none"> <li>Per TV slap pour will occur end of November to early December</li> </ul> 11/30/23 – Gravel Grading and Prep-Main Building Insulation / VB / Wire Mesh / Formwork. With a tentative concrete pour date of 12/8/23.	11/16/23	
CTA/D&W	14.11	Traffic Signal – CCD-2 was issued. 11/30/23 – Meeting will be held after today’s meeting to discuss alternatives.	11/16/23	
CTA	14.13	Dumpster Fence – GG to forward fencing material options to the town. 11/30/23 – Meeting will be held with the town planner to discuss options.	11/16/23	
		<b>New Business</b>		
CTA	15.1	Window Openings – Head Flashing Detail – Per IS the window metal head flashing arrived onsite today. After today’s meeting D&W/CTA to inspect installation on building.	11/30/23	
CTA	15.2	Rear Deck – Concrete pour was cancelled due to rebar and couplers not installed. Concrete pour has been changed to 12/5/23.	11/30/23	
CTA	15.3	Generator – Email from TV the generator will be brought on site at the end of January – early February	11/30/23	11/30/23
CTA	15.4	Site – Collection of water at North side of building. Per IS Digit will scrape and regrade so water will not collect.	11/30/23	
CTA	15.5	Masons have not been onsite for 2 days due to not having warming blankets onsite. IA stated they will be here tomorrow.	11/30/23	
CTA	15.6	TM stated to follow cold weather procedures. Per CTA windows are being stored in the main building on the first floor.	11/30/23	
Next Full Meeting: 12/14/23 Working Group: 12/21/23				