

**Stoughton Fire Department – Station No. 1 Prospect Street**  
**Full Meeting #19 Agenda      February 8, 2024 10:30am**

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**Agenda**

**1. Old Business**

- a. Review of Project Meeting #18 Minutes – Open Item

**2. Regular Business**

- a. 3 Week Lookahead
- b. Submittals
- c. RFI's
- d. PCO's
- e. PR's
- f. ASI's
- g. Safety Update
- h. Certified Payroll Update

**3. New Business**

- a. CTA's new superintendent (update)
- b. Construction Schedule
- c. Open Discussion

**End of Meeting**

**Stoughton Fire Department – Station No. 1 Prospect Street**  
**Project Meeting #18 Minutes                      January 25, 2024 10:30am**

| <b>Name</b>                          | <b>Department/Company</b> | <b>Attendance</b> |
|--------------------------------------|---------------------------|-------------------|
| Chief Michael Carroll – (MC)         | Stoughton Fire Department | X                 |
| Assistant Chief Jack Macomber - (JM) | Stoughton Fire Department |                   |
| Captain George O’Neil - (GO)         | Stoughton Fire Department | X                 |
| John DeAndrade – (JD)                | Stoughton Fire Department |                   |
| Fran Bruttaniti – (FB)               | Town of Stoughton         | X                 |
| Paul Giffune – (PG)                  | Town of Stoughton         |                   |
| Marc Tisdelle – (MT)                 | Town of Stoughton         |                   |
| Craig Horsfall – (CH)                | Town of Stoughton         | X                 |
| Nick Dufresne – (ND)                 | Town of Stoughton         | X                 |
| Glen Gollrad – (GG)                  | Dore + Whittier           | X                 |
| Kevin Seniw – (KS)                   | Dore + Whittier           | X (online)        |
| Donald Walter – (DW)                 | Dore + Whittier           |                   |
| John Thompson – (JT)                 | Dore + Whittier           |                   |
| Alex Couturier – (AC)                | Dore + Whittier           | X                 |
| Taylor MacDonald – (TM)              | Pomroy Associates         | X                 |
| Alex Murphy – (AM)                   | Pomroy Associates         | X                 |
| Anthony Fonseca                      | Pomroy Associates         | X                 |
| Bob Rice – (BR)                      | Pomroy Associates         | X                 |
| Rick Pomroy – (RP)                   | Pomroy Associates         |                   |
| Lyle Coghlin – (LC)                  | CTA Construction          | X                 |
| Terry Vieux – (TV)                   | CTA Construction          | X                 |
| Isaiah Sylvan – (IS)                 | CTA Construction          | X                 |
| Jo-Ann Darrigo – (JD)                | CTA Construction          | X                 |

| <u>ACTION BY</u> | <u>ITEM #</u> | <u>DESCRIPTION</u>  | <u>DATE OPENED</u> | <u>DATE CLOSED</u> |
|------------------|---------------|---|--------------------|--------------------|
| CTA              | 3A            | <ul style="list-style-type: none"> <li>• Rock &amp; Ledge excavation quantities<br/>10/19: no update</li> <li>- Rock Ledge Quantities: Updates<br/>Unsuitable: 5,500 allotted; 4301 (committed) (surveyed number)<br/>Open Rock and Ledge: 950 allotted; 950 committed. 10/19: no update</li> <li>- Mockup update – Per JK wrong strap anchors were delivered for the windows. Waiting on delivery for correct ones. Wall base flashing, exterior sealants, rigid insulation along with hat channel will follow.</li> <li>11/2/23 – Per BR rocks were removed with trenching for utilities. BR will receive slip from Digit. BR will update total. CO #3 D&amp;W has updated and will be forwarded to CTA.</li> <li>11/16/23 – Quantity Updates               <ul style="list-style-type: none"> <li>• <u>Unsuitable Materials</u> – 5862 CU Committed.<br/>5500 CU Allotted<br/>D&amp;W to verify Digit’s calculations with Nitsch</li> <li>• <u>Trench Rock</u> – 149 CU Committed<br/>250 CU Allotted</li> <li>• Ledge / Mass Rock – 972 CU Committed<br/>950 CU Allotted</li> </ul> </li> </ul> <p>Note: Any additional excavated trench rock will be stored in back of site and will be used as boundary material within the landscape. The landscape architect will review and pick which boulders to be used.</p> <p>11/30/23 – Revised Quantity Updates</p> <ul style="list-style-type: none"> <li>• <u>Unsuitable Materials</u> – 5862 CU Committed.<br/>5500 CU Allotted</li> <li>• <u>Trench Rock</u> – 74 CU Committed<br/>250 CU Allotted</li> <li>• Ledge / Mass Rock - 1190 CU Committed<br/>950 CU Allotted</li> </ul> <p>12/14/23 – No new updates</p> <p>1/11/24 – No new updates</p> <p>2/25/24 – No new updates</p> | 5/18/23            |                    |

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| Record           | 4             | <p><b>Utilities</b></p> <ul style="list-style-type: none"> <li>- Initial gas and electrical submission complete.</li> <li>- D&amp;W provided contact info to CTA. CTA started coordination for install.</li> </ul> <p>10/19: No new updates<br/> 11/2/23 –CTA is in conversation with gas and electric company.<br/> 11/16/23 –</p> <ul style="list-style-type: none"> <li>• CTA met with National Grid on site and inspected the duct bank trench and require formwork concrete pour.</li> <li>• Gas Line – CTA is in conversation gas company.</li> </ul> <p>11/30/23 – Electrical Duct Bank</p> <ul style="list-style-type: none"> <li>• CTA is forming the primary and secondary duct bank. CTA is proceeding under protest and stated it is not part of their contract. PA feels it is part of their contract.</li> </ul> <p>12/14/23 – Per IS NGRID is on site with Digit locating the new utility pole. BR to contact Verizon.<br/> 1/11/24 –</p> <ul style="list-style-type: none"> <li>• NGRID - TV, IS and BR have been working with NGRID/Verizon. BR spoke directly with Verizon they stated they were dealing with an order work order number. TV, IS and BR to call Dan Milligan today for a status of the work order.</li> <li>• Eversource – Per CTA Eversource needs (1) week to finalize the plan and the following week to start their work.</li> </ul> | 5/18/23            |                    |

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| Town             | 6             | <p><b>Owner Vendors</b></p> <ul style="list-style-type: none"> <li>• ECO Tech – First Site visit completed.<br/>10/19: Waiting on schedule – D+W to follow up<br/>Treatment plan for Fall is open.</li> <li>• Loma update<br/>10/19: Loma paperwork filed, no updates<br/><b>01/11/24 – PA would like confirmation if the State had any updates or acceptance of paperwork.</b></li> <li>• Furniture – Meeting with WB Mason today to review furniture plan. 11/30/23 - WB Mason to update their plans before next meeting. FB would like a copy of the list of furniture.<br/>12/14/23 – Waiting on updated furniture plans and list of furniture.<br/><b>01/11/24 – FB has received updated plans, list of furniture and has verified prices and gave the approval to move forward. KS stated steps should be in place now to have the blocking installed.</b></li> <li>• Alerting System – No update from Delvis. 11/30/23 - No Update<br/>12/14/23 – No Update on alerting system. KS to verify on plan location and height for beacon.<br/><b>01/11/24 -KS provided the location. CTA to proceed with installation.</b></li> <li>• Commissioning – Only mechanical systems will be tested. Submittals should be reviewed by RW Sullivan. TW to forward contact information to KS. RW Sullivan to be added to Procore. 11/30/23 - RW Sullivan has been added to Procore. Kickoff meeting will occur this January.<br/>12/14/23 – No update<br/><b>01/11/24 – RW Sullivan will be onsite 01/18/24 to review project and progress.</b></li> <li>• <b>Air Duct Leakage Test – On 01/05/24 CAM performed air duct leakage test for the second floor. Per GG there should be a formal submittal for GGD to review. KS stated to make sure all the HVAC openings are covered with duct protection film.</b></li> <li>• <del>SCBA Vendor</del> – Correction IPS Vendor<br/>11/30/23 –</li> <li>• IPS Vendor -JM to reach out to vendor and refer to TM.<br/>12/14/23 – PA to reach out to vendor.<br/><b>01/11/24 – TM received pricing and sent to JM. JM to confirm all items have been addressed.</b></li> </ul> |                    |                    |

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| D+W              | 20            | <p>D+W Non-conforming Log - CTA to provide completed items on excel log.<br/> 10/19: to be sent out<br/> 11/2/23 -Per TV excel file shared last week and will be updated. TM requested a revised progress copy to be sent each week.<br/> 11/16/23 – TV to resend latest Non-Conforming Log and will be sending updated progress log bi-weekly<br/> 11/30/23- CTA to send updated copy<br/> 12/14/23 – CTA provided updated log. D&amp;W to review on site.<br/> 01/11/24 – D&amp;W to provide updated log.</p>   | 10/5/23            |                    |
| CTA              | 22            | <p>Per D&amp;W there needs to be a running up to date document for the as-builts.<br/> 10/19: JK working on these.<br/> 11/2/23 – As-built for drainage system ongoing<br/> 11/16/23 – Per GG the drainage system calculations are fine. Nitsch to send a formal response. Final As-built drawing should show the depth of gravel.<br/> 11/30/23 – Per GG Nitsch to forward a memo for the record.<br/> 12/14/23 – Memo was sent item closed.<br/> 01/11/24 – D&amp;W to resend memo along with as-built drawing.</p>   | 10/5/23            |                    |
| D&W              | 13.13         | <p>Signal at Prospect St</p> <ul style="list-style-type: none"> <li>Original PR showed a separate duct bank. D&amp;W to speak with GGD if the spare in the original electrical duct bank can be used.</li> </ul> <p>11/16/23- Jupiter to proceed as “Time and Material”<br/> 11/30/23 – D &amp; W to update CCD to remove the work that goes across the Prospect St. CTA to provide a price for the traffic vendor portion.<br/> 12/14/23 – 3” conduit was installed. CTA to issue revised PR for traffic light portion.<br/> 01/11/24 – D &amp; W to provide revised PR for traffic signal for the leftover portion.</p> | 11/2/23            |                    |
| D&W/CTA          | 13.14         | <p>Property Fence Line –</p> <ul style="list-style-type: none"> <li>D&amp;W to provide ASI</li> </ul> <p>Existing Tree to be reviewed D&amp;W to review after meeting.<br/> 11/16/23 – Town to discuss with owner to remove existing chain link fence and replace with new PVC. Existing tree to be trimmed. As-Built drawing will be updated.<br/> 11/30/23 – No update<br/> 12/14/23 – No update<br/> 01/11/24 – No update</p>  | 11/2/23            |                    |

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| Record           | 13.19         | Oil/Water Separator per IS will be installed this Monday paperwork has been filled out and pictures and video will be documented during testing of structure. MWRA will send a permit. IS stated Kneeland has coordinated all items.<br>11/16/23 – Structure has been installed, the plumber has used hydraulic cement and “flex seal” to help stop the leaks. CTA stated any product outside of approved materials should be sent for approval first prior to any application.<br>12/14/23 – MWRA will be onsite 12/15/23 to inspect the Oil/Water Separator.<br><b>01/11/24 – MWRA inspected and approved. CTA to receive paperwork for record and forward D&amp;W, PA and building department.</b> | 11/2/23            |                    |
| PA/CTA           | 14.9          | AVB Pull / Thickness test – BR to speak with Briggs to receive estimate. Per DW test can be performed on mock-up.<br>11/30/23 – BR spoke with Briggs and will be receiving quote.<br>12/14/23 – Briggs will be onsite for pull test<br><b>01/11/24 – D&amp;W to follow up on report.</b>  | 11/16/23           |                    |
| CTA              | 14.10         | Main Building Slab on Grade <ul style="list-style-type: none"> <li>Per TV slap pour will occur end of November to early December</li> </ul> 11/30/23 – Gravel Grading and Prep-Main Building Insulation / VB / Wire Mesh / Formwork. With a tentative concrete pour date of 12/8/23.<br>12/14/23 - Install of all components for concrete slab pour. Concrete slab pour schedules for 12/19/23.<br><b>01/11/24 – Concrete slab for the main building was poured on 1/9/24. Control joint cut for slab was done 1/10/24.</b>   | 11/16/23           | <b>01/11/24</b>    |
| CTA              | 14.13         | Dumpster Fence – GG to forward fencing material options to the town.<br>11/30/23 – Metting will be held with the town planner to discuss options.<br><b>12/14/23 – Per ND town planner will speak with planning board members to discuss fencing material options.</b><br><b>01/11/24 – D&amp;W to provide options and will forward to planning board for review and approval.</b>  | 11/16/23           |                    |
| CTA              | 15.1          | Window Openings – Head Flashing Detail – Per IS the window metal head flashing arrived onsite today. After today’s meeting D&W/CTA to inspect installation on building.<br>12/14/23 – D&W reviewed flashing detail and was approved.<br><b>01/11/24 – Per D&amp;W still in review</b>   | 11/30/23           |                    |
| All              | 16.9          | BR to Coordinate walkthrough with Fire Dept. for location of rough electrical on second floor<br><b>01/11/24 – BR to review 2<sup>nd</sup> floor electrical outlet locations with fire dept.</b>  | 12/14/23           |                    |

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| CTA              | 16.10         | CTA to confirm if tenting is necessary for the waterproof application (North Side). It was discussed interior heating will help to dry out walls.<br>01/11/23 - IS spoke with Folan there is not tenting necessary   | 12/14/23           | 01/11/24           |
| CTA              | 16.11         | Costa (masons) will start to install tenting today on the West Elevation<br>01/1/24 – Costa had trouble with their Lull, will be back tomorrow and clean site. TV would like to revisit who is responsible for tenting and heating of materials. CTA will provide an RFI to D&W. | 12/14/23           |                    |
| CTA              | 16.12         | CTA to provide updated construction schedule on 12/18/23.<br>01/1/24 – CTA provided an updated construction schedule.  | 12/14/23           | 01/11/24           |
| D&W / CTA        | 16.3          | Metal Column Covers – D&W suggested metal column covers might not be needed. IS to speak with Folan’s foreman for another alternative method.<br>01/11/23 – SMJ proceeding under protest.  | 12/14/23           | 01/11/24           |
| D&W              | 16.5          | CTA to verify if Nitsch needs to be back onsite and update any new field report.<br>01/11/24 – D&W to check when last field report was issued  | 12/14/23           |                    |



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|                  |               | <b>New Business</b>  |                    |                    |
| CTA              | 17.1          | <b>Construction Schedule</b> <ul style="list-style-type: none"> <li>• 3 week look ahead</li> </ul> Sitework <ul style="list-style-type: none"> <li>• Spreading fill to prep site areas</li> <li>• Install remaining water service to building</li> <li>• Electrical Duct Bank to generator pad</li> <li>• Backfill primaries and pour telcom duct bank</li> <li>• Gas trenching</li> <li>• Install gas pipe</li> <li>• Backfill gas trench</li> <li>• Install National Grid pole and telecom pole</li> <li>• Trench primaries + telcom + CCD to the street</li> </ul>  | 01/11/24           | 01/11/24           |
| CTA              | 17.2          | <b>Construction Schedule - Interior</b> <p>Building – Roof Level</p> <ul style="list-style-type: none"> <li>• Roof access ladder</li> <li>• Steel plate over columns</li> </ul> <p>Building – 2<sup>nd</sup> Floor Level</p> <ul style="list-style-type: none"> <li>• Ongoing interior metal stud framing</li> <li>• Sprinkler pipe installation</li> <li>• HVAC installation</li> <li>• Insulation for HVAC Duct</li> <li>• Framing and sheetrock of soffits</li> <li>• Plumbing rough</li> <li>• Electrical rough</li> <li>• Railings on north deck</li> </ul> <p>Building – 1st Floor Level</p> <ul style="list-style-type: none"> <li>• Under-Slab Rough Electrical (apparatus bay)</li> <li>• Install drains at maintenance bay</li> <li>• Trap primers for drains (maintenance bay)</li> <li>• Pour concrete slab on grade (main building)</li> <li>• Saw cutting control joints</li> <li>• Interior CMU (main building)</li> <li>• Interior metal stud framing (main building)</li> <li>• Install stair 1</li> <li>• Prep SOG Maintenance Bay</li> <li>• Inspection on SOG prep at maintenance building</li> <li>• Pour concrete slab on grade (maintenance bay)</li> <li>• Plumbing rough</li> <li>• Electrical rough</li> <li>• Sprinkler pipe installation</li> <li>• HVAC installation</li> </ul> | 01/11/24           | 01/11/24           |

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| CTA  | 17.3          | <b>Construction Schedule - Exterior</b><br>Exterior Walls – East <ul style="list-style-type: none"> <li>• Rigid insulation</li> <li>• Panel installation</li> </ul> Exterior Walls – North <ul style="list-style-type: none"> <li>• AVB waterproofing</li> <li>• Rigid Insulation</li> <li>• Panel Installation</li> <li>• Misc. metal at overhead door,</li> </ul> Exterior Walls – West <ul style="list-style-type: none"> <li>• Rigid insulation</li> <li>• AVB waterproofing</li> </ul> Exterior Walls – South (CL 1-7 Maint. Bay / Apparatus) <ul style="list-style-type: none"> <li>• Exterior Wall CMU at roll up doors</li> <li>• Install misc. metals at doors.</li> </ul> | 01/11/24           | 01/11/24           |
| DW & CTA   | 17.4          | <b>Hot List Submittals</b> <ul style="list-style-type: none"> <li>• Stair 2 Shop Drawing</li> <li>• Elevator Layouts</li> <li>• Corridor Library Ladder &amp; Ceiling Soffit</li> <li>• Interior Cold Formed Metal Framing Shop Drawing</li> <li>• Dimensional Letters PD</li> </ul>  | 01/11/24           | 01/11/24           |
| DW & CTA   | 17.5          | <b>RFI's</b> <ul style="list-style-type: none"> <li>• Main Building Canopy</li> <li>• Maintenance Bay Canopy</li> <li>• HM Frames – Thermal vs Hurricane Rated</li> </ul>   | 01/11/24           | 01/11/24           |
| DW & CTA   | 17.6          | <b>PCO's</b> <ul style="list-style-type: none"> <li>• VRF Upsize Fitness Room R.1</li> <li>• PR 14 Fire Pump Electrical</li> <li>• Structural Fill at Apparatus Apron</li> <li>• Maintenance Bay Circuit Upgrade</li> </ul>   | 01/11/24           | 01/11/24           |
| DW & CTA   | 17.7          | <b>PR's - No Discussion</b>   | 01/11/24           | 01/11/24           |
| DW & CTA   | 17.8          | <b>ASI's - No Discussion</b>  | 01/11/24           | 01/11/24           |
| DW & CTA   | 17.9          | <b>Certified Payroll Update – No discussion</b>   | 01/11/24           | 01/11/24           |
| Record   | 17.10         | <b>Safety Update – No discussion</b>  | 01/11/24           | 01/11/24           |
| D&W/CPA/<br>PA                                       | 17.11         | Apparatus Bays – Pre-Con Meeting  | 01/11/24           |                    |
| D&W/CPA  | 17.2          | Column 7/A.2 – CTA to provide detail to D&W to review   | 01/11/24           |                    |
|  |               |   |                    |                    |
| Next Full Meeting: 1/25/24<br>Working Group: 2/1/24. |               |   |                    |                    |

